

**Nestlé Hellas is looking for:**

**1 student for an Internship in:**

**Export/ Sales Administration (Head offices, Marousi )**

***“I want to create a better world and build a better business “***

### **Job Description**

- Design sales/marketing materials then interface with prospective customers, explain our services, and maintain our partner's satisfaction rates high
- Effective communication with key stakeholders related to export activities
- Preparing and analyzing statistical data
- Managing internal and external communications via keeping constant contact with key stakeholders
- Contacting customers by phone or email to answer queries and obtain missing information.
- Maintaining and updating sales and customer records
- Assist with daily administrative duties

### **Candidate Profile**

- Studies in Business Administration
- Strong communication skills are required
- Fluency in English
- Good PC skills

To apply for this Internship send your CV to the following address :

[Varvara.Bechraki@gr.nestle.com](mailto:Varvara.Bechraki@gr.nestle.com) Mrs. Vana Bechraki

Human Resources Department : 210 6884324

There's  
**more to life**  
at Nestlé



Καλή Διατροφή, Καλύτερη Ζωή